

ANNEXURE - II

Application for Cessation of Membership and Refund of Assets

Date : [ ] [ ] / [ ] [ ] / [ ] [ ]

To
The Secretary
State Bank of India Staff Association
Co-operative Society Odisha Limited
Cuttack - 753 002

Dear Sir,

I hereby tender my resignation from membership of the society with immediate effect. I request you to please refund my assets with the Society.

I furnish below, the details of my membership. I guarantee to repay all indirect liabilities, if found subsequently, by reason of my standing surety for loan of other members(s) and also my direct liability for loans due, if found later on. I furnish here with the form for change of guarantorship duly executed.

I give reason(s) of my resignation below :

- (a) I have retired/am due to retire from service of the Bank on .....
(b) I have resigned from Bank's Service on .....
(c) I have been promoted and I want to become member of the ..... Officer Co-operative Society
(d) I have repaid all my loans with the society and I do not intend to continue as a member of the society.

Signature in Full .....

Name in Block Letters .....

Designation .....

Branch / Department .....

P.F. No. .... MEMBERSHIP No. ....

A/c. No. .... Mobile No. ....

Signature of the applicant attested. Certified that the reason stated by the member is genuine.

(Signature and Seal of the Unit Secretary)

S.B.I.S.A. ....Unit

1. Name in full : (in Block Capital) .....

2. Father's/Husband's Name : (in Block Capital) .....

3. Permanent residential address : At ..... Po.: .....
Dist..... State.....
PIN..... Phone : .....

4. Present residential address : At ..... Po.: .....
Dist..... State.....
PIN..... Phone : .....

FOR OFFICE USE ONLY

BE ENTERED IN THE SYSTEM

Resignation accepted. Stop collection of R.B. Fund.

Date : .....

Secretary

1. Name in full : (in Block Capital) .....

2. Father's/Husband's Name : (in Block Capital) .....

3. Permanent residential address :  
 At .....  
 P.O. .... Dist.....  
 State.....PIN.....

4. Present residential address :  
 At .....  
 P.O. .... Dist.....  
 State.....PIN.....

5. Particulars of Nominee as recorded with the society  
 Name : Sri/Smt .....  
 Relationship with applicant .....

6. Particulars regarding membership  
 Year : ..... Month : .....Membership No .....  
 Branch where posted .....

7. Details of posting since date of membership

|      | Branch | From  | To    |
|------|--------|-------|-------|
| i)   | .....  | ..... | ..... |
| ii)  | .....  | ..... | ..... |
| iii) | .....  | ..... | ..... |
| iv)  | .....  | ..... | ..... |
| v)   | .....  | ..... | ..... |

8. Details of payment of Last Loans and R. B. F. Contribution

|                              | Date of loan | Total No. of instal paid | Last Payment made |        |
|------------------------------|--------------|--------------------------|-------------------|--------|
|                              |              |                          | Month             | Branch |
| i) Long Term Loan.....       | .....        | .....                    | .....             | .....  |
| ii) Medium Term Loan .....   | .....        | .....                    | .....             | .....  |
| iii) Short Term Loan .....   | .....        | .....                    | .....             | .....  |
| iv) Consumer Loan .....      | .....        | .....                    | .....             | .....  |
| v) Housing Loan .....        | .....        | .....                    | .....             | .....  |
| vi) Addl. Housing Loan ..... | .....        | .....                    | .....             | .....  |
| vii) R.B. Fund .....         | .....        | .....                    | .....             | .....  |

9. Details of share certificates attached.

1. No. of Share Certificates : .....

2. Total No of Shares :.....

3. Total Value : Rs. ....

10. Details of Indemnity Bond submitted (when any share cert. already issued is not Produced by member)

1) For how many shares ?

2) Serial number of concerned shares :

**NOTE :**

i) Cases of deceased/retired dismissed/non-borrower/old members will be given priority.

ii) Amount of R. B. Fund and shares can not be adjusted against loans except for retired/deceased member.

iii) Lump-Sum payment before due date will not entitle one for refund of assets on priority basis.

iv) On acceptance of resignation, no fresh loan will be given to the concerned person within three years from the date of fresh enrolment with the society.

v) The application form to be filled in carefully. Furnishing of incomplete/incorrect information will result in delayed refund of assets.