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State Bank of India Staff Association

(REGISTERED UNDER ACT XVI OF 1926)
(REGISTERED No. 34)
(AFFILIATED TO ALL INDIA SBI STAFF FEDERATION)
Central Office: 13, CROOKED LANE- KOLKATA - 700 069



ALL LETTERS TO BE ADDRESSED
TO THE GENERAL SECRETARY

C/o.- STATE BANK OF INDIA, LOCAL HEAD OFFICE,
PT. J.N. MARG BHUBANESWAR- 751 001

CIRCULAR NO. 03
TO ALL UNITS/MEMBERS

9th February 2022

TRIENNIAL GENERAL MEETING OF THE UNITS

In terms of Rule-35 of the Rules and Constitution of SBI Staff Association, the Triennial General Meeting of the units shall be held to transact the under noted agenda. Units are therefore requested to convene the Triennial General Meeting of their respective units to consider the following agenda items by giving 7 days' notice to the members of the units:

- i) *To adopt Secretary's Report and Audited statement of the accounts.*
- ii) *To elect Unit Committee for the next Triennial term.*
- iii) *To elect the Delegate(s) to attend the Circle General Council.*
- iv) *To consider notice(s) of Resolution.*
- v) *To transact any other business.*

*A copy of the proceedings of the Triennial General Meeting alongwith a copy of the Accounts passed and list of newly elected Unit Committee, Delegate/ alternate Delegate shall be forwarded to this office within 15 days thereafter i.e. **by 4th March 2022**. In this connection provisions contained in Rule 10(b)* of the Rules and Constitution of the Association should be meticulously followed while conducting the election.*

We request our Unit Secretaries to complete the exercise well in time and report compliance.

With Greetings.

(Raghunath Prasad Das)
GENERAL SECRETARY

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* Rule 10(b) :

Non-payment of annual subscription within the calendar year and /or special subscription or levy imposed by the Unit Committee/ Circle Executive Committee/ Circle Committee/ Central Executive Committee/ Central Committee within the stipulated period fixed by the Unit Committee/ Circle Executive Committee/ Circle Committee/ Central Executive Committee/ Central Committee will forfeit a member's right to vote and his eligibility for seeking election for

the following term(s) as Delegate or Circle Delegate or a member/ office bearer of the Unit Committee/ Circle Committee / Central Committee.

ELECTION PROCEDURE

The Standard Rules for the conduct of Unit Election may be as under :-

- a) One person will contest for one post of Unit Committee.
- b) Each contestant will be proposed by a member and seconded by another member.
- c) The candidate/ member proposing or seconding the candidate should be a regular member in terms of Rule 5 to 10 of the Constitution of the Union.
- d) 7 days notice shall be given for the election process including the date of nomination, withdrawal, scrutiny, polling, counting, etc.
- e) The Election Committee shall be appointed either by the outgoing Unit Committee or the General Body with the details of election schedule. However, if any Unit wants any bye-rules for the conduct of election they may decide it in their Unit Committee and conduct the Unit Election accordingly.
- f) He, who will be conducting the affairs of the election of the Unit shall in no way be the contestant in the respective election of the Unit.
- g) No postal ballot shall be permitted.
- h) In the election of the Unit Committee in case of tie in the election for any post in the Unit, the same shall be decided by a toss in case of two contestants and by picking of the slip in case of more than two contestants and these procedure of toss or slips will be conducted by the Election Officer.

Delegate – Each Unit shall elect one delegate for Triennial Circle General Council for the first block of 40 members or less and additional delegates for subsequent blocks of 40 members or a major portion thereof subject to a maximum of 12 who shall belong to the concerned Unit.

Alternate Delegate – Provided a Delegate elected at the Triennial General Meeting of the Unit is unable to attend the Triennial Meeting of the Circle General Council due to retirement, death, termination of service, transfer, illness or his/ her ceasing to be a member of the Union due to promotion etc. the Unit may elect an alternate Delegate in his place in an Extra-ordinary General Meeting of the Unit or the Unit Committee called for the purpose. The result of such election must, however, be advised to the Circle General Secretary at least 15 days before the date of notification of the Triennial Meeting of the Circle General Council.

(Such Office/Branch of State Bank of India where the number of workmen staff employed is less than 4 (four), no unit of the Association will be formed but a member at such an Office/Branch will either be elected by the members of the Office/Branch or appointed by the General Secretary, who shall be designated as “Representative” and shall exercise all the powers and functions of Unit Secretary.)